

Equality Impact Assessment [version 2.9]



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| Title: Recommissioning Short Breaks | |
| <input type="checkbox"/> Policy <input type="checkbox"/> Strategy <input type="checkbox"/> Function <input checked="" type="checkbox"/> Service <input type="checkbox"/> Other [please state] | <input type="checkbox"/> New <input type="checkbox"/> Already exists / review <input checked="" type="checkbox"/> Changing |
| Directorate: People | Lead Officer name: Jessica Baugh |
| Service Area: Strategic Commissioning- Children, Families and Education | Lead Officer role: Commissioning Manager |

Step 1: What do we want to do?

The purpose of an Equality Impact Assessment is to assist decision makers in understanding the impact of proposals as part of their duties under the Equality Act 2010. Detailed guidance to support completion can be found here [Equality Impact Assessments \(EqIA\) \(sharepoint.com\)](https://sharepoint.com).

This assessment should be started at the beginning of the process by someone with a good knowledge of the proposal and service area, and sufficient influence over the proposal. It is good practice to take a team approach to completing the equality impact assessment. Please contact the [Equality and Inclusion Team](#) early for advice and feedback.

1.1 What are the aims and objectives/purpose of this proposal?

Briefly explain the purpose of the proposal and why it is needed. Describe who it is aimed at and the intended aims / outcomes. Where known also summarise the key actions you plan to undertake. Please use plain English, avoiding jargon and acronyms. Equality Impact Assessments are viewed by a wide range of people including decision-makers and the wider public.

The proposal is

1. To recommission the whole short breaks offer over the next 18 months to 2 years.
2. To use the extensions in the targeted Short Breaks contracts to allow enough time to do this

Due to statutory requirements we are approaching the point at which we need to recommission short breaks services again.

There have been many changes since 2019 when the current targeted short breaks services were let including;

- the covid-19 pandemic
- the closure of Hop Skip and Jump and PlayBus, both key organisations that have provided short breaks to disabled children and young people
- the withdrawal of the special schools from an agreement to deliver on their sites during the holidays

Due in part to these changes, we would like to look at the whole short breaks offer (targeted, specialist and support to access mainstream provision) to make sure that it works as a whole integrated system of support.

We are committed to reviewing the current short breaks offer and co-designing the new one with parent carers and disabled children and young people. This is not about saving money or cutting services, this will be about;

- understanding what the priorities are for children, young people and families
- where any current gaps in services are
- learning from best practice elsewhere

We want to ensure that people have real choice and control to access the provision they need that best suits them and their family. Our aspiration is also for disabled children and their families to be included and have access to much more of what is available in their local communities and to feel a sense of belonging.

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1.2 Who will the proposal have the potential to affect?

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| <input checked="" type="checkbox"/> Bristol City Council workforce | <input checked="" type="checkbox"/> Service users | <input type="checkbox"/> The wider community |
| <input checked="" type="checkbox"/> Commissioned services | <input type="checkbox"/> City partners / Stakeholder organisations | |
| Additional comments: | | |

1.3 Will the proposal have an equality impact?

Could the proposal affect access levels of representation or participation in a service, or does it have the potential to change e.g. quality of life: health, education, or standard of living etc.?

If 'No' explain why you are sure there will be no equality impact, then skip steps 2-4 and request review by Equality and Inclusion Team.

If 'Yes' complete the rest of this assessment, or if you plan to complete the assessment at a later stage please state this clearly here and request review by the Equality and Inclusion Team.

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|------------------------------|--|-----------------|
| <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | [please select] |
|------------------------------|--|-----------------|

- We have not identified any significant equality impact from the proposal to extend the current Short Breaks contracts
- The original Targeted Short Breaks Commissioning Plan, which included this option to extend, was approved 2018 and was subject to a full EqIA.
- We will carry out an equality impact assessment as part of recommissioning process alongside drafting the new commissioning plan so it can inform thinking.

Step 5: Review

The Equality and Inclusion Team need at least five working days to comment and feedback on your EqIA. EqIAs should only be marked as reviewed when they provide sufficient information for decision-makers on the equalities impact of the proposal. Please seek feedback and review from the Equality and Inclusion Team before requesting sign off from your Director¹.

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| Equality and Inclusion Team Review: <i>Reviewed by Equality and Inclusion Team</i> | Director Sign-Off:  |
| Date: 16/9/2021 | Date: 21 st September 2021 |

¹ Review by the Equality and Inclusion Team confirms there is sufficient analysis for decision makers to consider the likely equality impacts at this stage. This is not an endorsement or approval of the proposal.